

April 11, 2019

VIA US Mail & Fax

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- 16401 Swingley Ridge Rd, Chesterfield, MO 63017
- 4707 Detroit Ave, Cleveland, OH 44102
- 1751 Wilkening Ct, Schaumburg, IL 60173

This notification is given to you in compliance with the Federal Worker Adjustment and Retraining Notification Act and the Missouri, Ohio and Illinois Worker Adjustment and Retraining Notification Acts.

The layoff is expected to be a permanent mass layoff affecting approximately 8 employees in various positions. I have enclosed a list of job titles of the positions to be affected and the number of affected employees in each position. Layoffs are anticipated to be effective June 14, 2019. Bumping rights do not exist. There are no unions representing affected employees.

This notice is given based upon the best information available to the Company at this time. If you need further information or assistance,

at the undersigned contact information below.

Enclosure: Job Titles and Number of Employees

Job Titles and Number of Employees

Position	# Affected
Key Account Specialist	1
Customer Service Representative I	1
Customer Service Representative II	6